

Highlands School Board Meeting Highlights

May 16, 2011 School Board Meeting

NOTE: This Board Highlights document includes the actions of the School Board Meeting. It is not meant to be an exact reflection of the meeting's minutes.

ROLL CALL – All Board Members were present.

APPROVAL OF MINUTES – The Board approved the minutes of the April 18, 2011 Regular Meeting.

SECRETARY'S REPORT – No report.

STUDENT REPRESENTATIVE'S REPORT – No report.

SUPERINTENDENT'S REPORT – **Dr. Joseph Latess** reported the following:

- **Hillary Pitkavish** was ranked #1 and **Paige Reed** was ranked #2 for the Forbes Road Career and Technology Center graduating class of 2011.
- **Sherry Sagath** was one of the 10 Fold Medalists honored at the Tribune-Review Outstanding Young Citizens Banquet. She was selected from more than 100 nominees from area schools.

ASSISTANT TO THE SUPERINTENDENT'S REPORT – **Mr. Patrick Graczyk** reported the following:

- As of now, we have not received Title allocations. The district is expecting it soon.
- Mr. Graczyk acknowledged the Middle School Staff, **Ms. Cathy Russo** and **Mr. Shawn Bennis**. During a periodic walk-through of classrooms, student assessments were discussed by the Middle School staff. Assessment binders are used to look at the rigor and relevance in all of the classroom content areas and used to display the hard work and comprehension by the students.
- Mr. Graczyk and district principals are review Balanced Scorecard reports and will be presenting to the Board and to the public at the end of the summer.

The School Board unanimously approved the following items:

CAFETERIA – **Mrs. Wantland, Mrs. Wisner**

The Board approved Cafeteria Fund Financial Report for April 2011, as submitted.

The Board approved the payment of Cafeteria Fund bills, as submitted.

To be paid: \$93,725.62

The Board approved bids for Ice Cream, Milk, and Ice Cream to:

- Pittsburgh Ice Cream
- Turner Dairy
- Schwebel's Bread

STUDENT ACTIVITIES – **Mrs. Thimons, Mrs. Wisner**

The Board approved the Student Activities Fund Financial Report for March and April 2011, as submitted.

The Board approved accepting the resignation of **Mr. Erich Lascek**, Assistant Band Director effective June 3, 2011.

The Board approved ratifying the following 2011 Class Sponsors:

A. Teresa Emeloff
Jr. Class Co-Sponsor

B. Trina Colberg
Jr. Class Co-Sponsor

INSTRUCTION – Mrs. Wisner, Mrs. Wantland

The Board approved the Highlands Music Department's Summer Camp Proposal 2011, as submitted.

The Board approved Option 4 of District Reorganization, in accordance with Pennsylvania Department of Education regulations.

TRANSPORTATION – Mr. Heasley, Mr. Lang

No report.

BUILDINGS & GROUNDS – Mr. Heasley, Mrs. Fox

No report.

PERSONNEL – Mrs. Fox, Mr. Miles

The Board approved the following requests for a Leave of Absence, in accordance with Board/HEA Collective Bargaining Agreement:

A. Darlene Artman
Cafeteria Worker
Unpaid Disability Leave of Absence
Extension through the end of the 2010-2011 School Year

The Board approved the Merit Award of \$2,000 to Sharon Conway, Supervisor of Food Services, for being selected as the 2011 School Nutrition Association of Pennsylvania's Director of the Year, as per Appendix B of the Act 93 Agreement.

The Board approved the agreement with SEIU Local 32BJ, as submitted.

The Board approved **Dr. Robert M. Marchi** as School District Dentist for the 2011-2012 at a cost of \$400.00.

The Board approved the following 2011 Summer School Programs:

Highlands High School Summer Program

June 13, 2011 – July 11, 2011 – 8:00 a.m. to 3:00 p.m. Monday through Friday. Teachers are paid the contractual curriculum rate. Students will be charged for attending this program.

Teachers

Motosicky, Jennifer
Bonislawski, Jennifer
Lenart, Kala
Keenan, Kathleen
McCue, Catherine
Bengal, Todd
Hassler, Pat
Debor, Charles
Polcha, Patrick

Coordinator

Culleiton, Thomas

Secretary

Hines, Kimberly

Title 1/Special Education Summer Program/Extended School Year

Summer School Education Programs are at Fairmount Elementary and Highlands Middle School from July 5, 2011-July 29, 2011 – 8:00 a.m. to 12 Noon. Teachers, Behavior Specialists and Nurses are paid as per HEA contract from ESY/IDEA Funds and District Funds. Title 1 positions are paid curriculum rate as per HEA contract from Title 1 Funds.

**Dates may change to July 11, 2011-July 29, 2011*

Teachers

Rybak, Randy
McCurdy, Melissa
Shumaker, Jody
Perlik, Samantha
Mason, Kevin
Mazzotta, Janet
Milberger, Lauralee
Graham, Emily
Burris, Patty

Substitute Teacher

Chester, Rachel

Aides

Artman, Terri
Misejka, Jaye

Special Education and ESY

**Additional staff may be recommended for board approval in June based on final student enrollment.*

Teachers

McLaughlin, Christine
Miller, Christina
DePew, Bridgette
Foster, Faith
Seery, Bridget
McCurdy, Janet – Speech Therapy

Behavior Specialist

Brown, Michelle

Nurse

Woodrow, Kim – Partial Program Nurse
Jones, Mary Beth – Substitute Summer Nurse
Vickers, Shelley – Substitute Summer Nurse

Aides

Garrett, Andrea
Bonifati, Carol
Joyce, Michelle
Taraszewski, Carrie
Leasure, Rebecca
Essay, Suzanne
Corey, Cynthia
Glaister, Stephanie
Stauffer, Rebecca
Valenti, Lois

The Board approved the following 2010-2011 Substitute Teachers As per Board Policy #405 (Pre-Employment Drug Test) #414, Act 34, Act 151, and FBI Criminal Record Check).

A. Anderson, Rhonda

Elementary Teacher

B. Thompson, Jordan

Secondary Social Studies Teacher

C. Kiefer, Oliver

Secondary German Teacher

The Board approved terminating the following Classified Staff:

- A. Case 1
- B. Case 2

The Board approved accepting with regret the following retirements:

A. Urik, David P.

Marketing Teacher
Highlands High School
Effective June 3, 2011

B. Wygonik, Edward C.

Mathematics Teacher
Highlands High School
Effective June 3, 2011

C. Shelby, Mary Francine

Learning Support Teacher
Highlands High School
Effective June 3, 2011

D. Murray, Judith

Elementary Teacher
K/4 Program
Effective June 3, 2011

The Board approved accepting with regret the retirement of Thomas T. Shirey, High School Principal. The effective date will be determined at a later date.

The Board approved the motion to approve a resolution furloughing professional employees for the 2011-2012 school year.

- ***Mrs. Thimons voted "No."***

The Board approved the motion to approve a resolution furloughing School District staff for the 2011-2012 school year.

- ***Mrs. Thimons voted "No."***

The Board approved Early Retirement Incentive Options for Teachers and Administrators, as submitted.

FINANCE/TAX – Mr. Miles, Mrs. Thimons

The Board approved the Treasurer's Report for April 2011, as submitted and subject to audit.

The Board approved Tax Refunds for May 2011 in the amount of \$121.75, as submitted.

The Board approved payment of General Fund bills, as submitted. **[SEE APPENDIX 8.3]**

May to be ratified	\$1,962,032.00
May to be paid	\$ 501,277.45
TOTAL	\$2,463,309.45

The Board approved adopting the preliminary budget in the amount of \$35,159,498, including all reductions as submitted by administration.

- **Mrs. Wisner** voted "No" because she is not in favor of the included half-day Kindergarten program. She will not vote to pass any budget without full-day Kindergarten.
- **Mr. Heasley, Mrs. Thimons and Mrs. Wantland** also voted "No."

The Board approved PNC Bank as the District's Depository for the 2011-2012 school year, in accordance with Section 621 of the Pennsylvania School Code.

The Board approved the District investment institutions in accordance with Section 440.1 of the Pennsylvania School Code:

PNC Bank	First Commonwealth
Citizens Bank	PLGIT
PSDAF	PA State Treasurer's
First National Bank	Investment Program

The Board approved awarding General Supply bids, as submitted.

The Board rejected a motion by **Mrs. Thimons** to consider a 2-mill tax increase until final budget adoption on June 30, 2011.

- **Mr. Heasley, Mr. Miles, Mrs. Thimons and Mrs. Wisner** voted to approve the motion.

COMMUNITY OUTREACH – Mrs. Wantland, Mrs. Fox, Mr. Krzton, Mrs. Thimons

Highlands elementary school Parent-Teacher Organizations and Parent-Teacher Associations are sponsoring a letter campaign to show Harrisburg that Highlands believes **EDUCATION IS IMPORTANT!** The school PTO/PTA will be collecting the letters and sending them to Governor Tom Corbett and other legislators on behalf of Highlands parents. For more information, contact the Administrative Center at 724-226-2400. Student Council representatives from Highlands Middle School and Highlands High School also will be conducting a letter campaign. Parents or caregivers who have benefited from Highlands programs and services who would like to share their story with a legislator can contact **Misty Chybrzynski** at 724-226-2400 x250. Misty will be collecting stories to emphasize the importance of the programs and services that Highlands provides to our community. Parents and/or caregivers who wish to remain anonymous in the final collection may do so. For more information, go to www.GoldenRams.com.

Highlands Community Education Foundation is hosting its 15th annual Golf Scramble on Friday, June 3, 2011 at Buffalo Golf Club. All profits go to HCEF, which helps fund community and school projects that are not budgeted for. To sign your foursome up or to otherwise sponsor this event, call **Misty Chybrzynski** at 724-226-2400 x250.

FORBES ROAD CTC – Mrs. Fox, Mrs. Beale

The Board approved adoption of the Forbes Road Budget, as submitted.

- **Mr. Heasley, Mrs. Thimons, Mrs. Wantland** and **Mrs. Wisner** voted “No”.
- **Mrs. Wisner** voted “No” because she feels that Forbes Road CTC needs to further reduce their budget.

PSBA/NSBA – Mr. Krzton

No report.

POLICY – Mr. Krzton, Mr. Lang, Mrs. Wantland

The Board approved the annual review of the following policy:

- #918 – Title 1 Parental Involvement

ATHLETICS – Mr. Lang, Mr. Heasley, Mr. Krzton

The Board approved the Athletic Fund Report for April 2011, as submitted.

TECHNOLOGY – Mrs. Thimons, Mr. Miles

No report.

2011 Highlands School Board Members

Debbie Beale – President

Carrie Fox – Vice President

Laura Thimons

William Heasley

Ron Lang

William Krzton

Eric Miles

Karen Wantland

Judy Wisner